

Minutes from the June 26<sup>th</sup>, 2024, Bolinas Fire Protection District Board Meeting at the Bolinas Fire Station.

Pres. Molesworth called the meeting of the Bolinas Fire Protection District to order at 7:00 P.M. Vice Pres. Torrey, Dir. Martinelli and Dir. Dunne were present. Also present: Chief Krakauer. Dir. Pierce and Administrative Manager Isaac Taylor were absent.

Pres. Molesworth asked for unanimous consent to approve the Agenda, with the amendment to table item 5b until all directors are able to read and discuss the document. Seeing no objections, the amended Agenda was approved.

**PUBLIC EXPRESSION**

None.

**CHIEF'S REPORT**

**MEMO**

No update.

**Chiefs**

Chief Krakauer reported that the June Chiefs' meeting was canceled.

**MWPA**

Chief Krakauer attended the MWPA Operations Committee meeting on Monday, June 10th. MWPA Executive Officer Mark Brown updated the group on proposed changes to the MWPA bylaws which would be considered if and when the MWPA funding measure is reapproved in 2030. The group also watched a webinar created by Firesafe Marin on wildfire and insurance in California. The District has a link to this webinar on [bolinasfire.org](http://bolinasfire.org).

**Prevention**

Chief Krakauer reported several meetings with MWPA staff to discuss proposed prevention projects in the coastal zone, including a meeting with NPS Fire Management Officer Greg Jones. The District is collaborating with NPS on fuel reduction work along borders of federal land, including near Poplar Ave and Schipper Lane in Bolinas.

Chief Krakauer also reported meeting with MWPA and Marin County Fire Department staff regarding an upcoming fuel reduction project near the intersection of Mesa Rd and Olema-Bolinas Rd. This project is being funded by a PG&E fuel reduction grant.

Chief Krakauer reported that MWPA will also be continuing its roadside evacuation fuel reduction project throughout West Marin, focusing on a 10-foot zone on both sides of County-maintained roads.

Chipper Days are still available to residents, with the next District event scheduled for Friday, July 12<sup>th</sup>.

Chief Krakauer reported that defensible space inspectors will be conducting annual evaluations sometime in July, in accordance with Public Resources Code (PRC) 4291.

Chief Krakauer also shared that MWPA residential grant applications for 2024-25 will be open on July 1.

## **Roads**

Chief Krakauer reported that Marin County DPW has been restriping certain roads in Bolinas, including the red line in front of the fire station and no parking lines along Wharf and Brighton roads. DPW have also mowed along some County-maintained roads, and will return for more mowing.

## **Inspections**

Chief Krakauer reported that inspections have been completed at the Bolinas Museum and the Bolinas Clinic.

## **Planning**

Chief Krakauer reported meeting with representatives of the Bolinas Lagoon Wye Wetlands Resiliency Project to discuss traffic impacts and an updated project timeline. Chief Krakauer shared that traffic will be rerouted at the wye sometime after the July 4<sup>th</sup> holiday.

## **Grants**

Chief Krakauer reported he and Isaac Taylor have been working on administrative tasks for the PG&E fuel reduction grant project in the eucalyptus grove near the intersection of Mesa Rd. and Olema-Bolinas Rd. The District is awaiting a decision from FEMA on a grant proposal for new firefighter PPE. A decision is expected sometime between July and October.

## **Training**

Chief Krakauer reported that weekly training will focus on wildland firefighting for approximately the next two months.

Asst. Chief Marcotte continues planning for a volunteer firefighter workshop to be held over four Saturdays in July-August.

Chief Krakauer also reported that Marin County Fire Department may be offering a wildland firefighter training.

## **Volunteers**

No update.

## **Apparatus**

Chief Krakauer reported that the District loaned its UTV yesterday to Marin County Search and Rescue (SAR) for a large animal rescue at Bass Lake. The UTV was driven on a trailer to Five Brooks, where SAR personnel made access to Bass Lake via Lake Ranch Trail.

## **Disaster Council**

No update.

## **Resource Recovery**

Chief Krakauer reported the site is busy receiving green waste from residents and from both District and MWPA Chipper Day events.

## **Buildings and Grounds**

Chief Krakauer reported that BCPUD staff helped install a new 6-inch OS&Y valve on the fire station & clinic's fire suppression backflow prevention system. Kenny Stevens

inspected the system and it has now passed. Chief Krakauer gave big thanks to Stew, Evan and Andrew of BCPUD.

Chief Krakauer reported an upcoming overhead bay door service to replace faulty safety sensors and door seals. Additionally, staff and volunteers are continuing work on a new carport to house the UTV trailer and additional interior stairway hand rails.

### **General Operations/Administration**

Chief Krakauer reported the District is in the process of replacing some of its wildland firefighter PPE, including all new jackets. The District has made a donation of old PPE to Firefighters Without Borders.

Chief Krakauer reported a planning meeting for the July 4<sup>th</sup> holiday, which brought together Briones Lions Club organizers with local public safety agencies including BFPD, CHP, MCSO and NPS. Chief Krakauer expects a fun but safe event over this long and hot holiday weekend.

Chief Krakauer reported that 2,000ft of new supply hose has been loaded onto Engine 283, and additional hose testing has been completed.

Chief Krakauer reported that Administrative Manager Isaac Taylor has been working on the District's Workplace Violence Prevention Plan, as well as updated to the District's Policy Manual.

### **Personnel**

No update.

## **GENERAL BUSINESS**

### **Action Item #1 – Approve Final Budget for Fiscal Year 2024-2025**

MSC Dunne/Torrey (unan.) to approve the Final Budget for Fiscal Year 2024-2025.

Chief Krakauer reported only a few minor changes from the preliminary budget, based on the latest estimates for revenue and some projected expenses. These changes have been reviewed with the Finance Committee. The major increases from last years budget are in personnel expenses due to wage increases and the addition of a new firefighter position. Personnel expenses have been budgeted conservatively, to allow for potential changes to staffing configuration, and may come in under budget depending on staffing needs. For the current fiscal year, the District is projecting revenues approximately \$50,000 over budget, and expenses approximately \$50,000 under budget, allowing for a potentially larger contribution to our general reserve account.

### **Action Item #2 – Approve Board Policies and Procedures Manual**

This item was tabled until a future date.

### **Discussion Item #1 – Ground Lease Proposal from AT&T Assignee Octagon Towers LLC**

Chief Krakauer explained that Octagon Towers approached the District after being contacted by T-Mobile regarding a potential colocation on its AT&T cell tower. Such a colocation would require expansion of the existing tower, and Octagon has proposed a Letter of Intent which would agree to the expansion and colocation with a new ground lease under certain terms. Chief Krakauer shared his opinion that certain questions should

be addressed before the District entertains such an offer. These include more specifics on tower design, changes in radiofrequency radiation, and any potential public safety benefit.

Board members discussed these issues at length, and expressed a willingness to discuss Octagon's proposal further, but not until the District's questions and concerns can be addressed more substantively.

### **CONSENT CALENDAR**

MSC Torrey/Martinelli (unan.) to approve the Consent Calendar.

### **BOARD MEMBER REPORT**

No update.

### **COMMITTEE REPORTS**

Human Resources Advisory Committee – No update.

Finance Advisory Committee – No update.

Operations Working Group – No update.

### **PERSONNEL MATTERS**

None.

### **ANNOUNCEMENTS**

None.

### **GOOD OF THE ORDER**

None.

### **ADJOURNMENT**

Pres. Molesworth asked for unanimous consent to adjourn the meeting. Seeing no objections, the meeting adjourned at 8:04 P.M.

Respectfully submitted,

Isaac Taylor  
Administrative Manager

Note: Minutes of all Board meetings are available for review on the District's website.